

# SIGN PERMIT APPLICATION

Updated 6/18/14

Applicant Name / Mailing Address \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Location Name/Physical Address (if not the same as above)

Estimated Value \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Installer (if not the same as above)

\_\_\_\_\_  
\_\_\_\_\_

Proposed Property Use: Commercial  Residential  Farm

On-Premise Sign:  Off-Premise Sign

Type of Sign: Wall  Ground  Pole  Multiple Entity  Shared Advertising  Other  \_\_\_\_\_

Illuminated: Yes  No  INDOT Approval / Permit Required: Yes  No  If yes, copy must be provided to validate permit

## **The Applicant Is Responsible For Providing These Required Documents:**

**Site Plan** \_\_\_\_\_ (showing landscaping at sign base, existing signs, proposed sign & distance to property lines)

**Sign Drawing** \_\_\_\_\_ (showing size and dimensions of sign and mounting structure)

**Illumination** \_\_\_\_\_ (Method and Type of illumination; installation and attachment details)

**Permission Letter** \_\_\_\_\_ (If off Premise)

**INDOT Approval** \_\_\_\_\_ (If applicable, copy of approval/permit must be provided to render this permit fully valid)

**The sign permit must be permanently attached to the structure  
where it may easily be seen from the main road.**

**Notice:** I understand that if I am applying for an off-premise sign located along an interstate or federal-aid primary highway, I must obtain a state sign permit in addition to a county sign permit, prior to constructing/installing my sign. Failure to do so constitutes a civil zoning violation and subjects the sign owner and property owner to a citation and fines as authorized by Chapter 13 of the White County Zoning Ordinance. I have read and understood the above statement.

**Applicant Signature:** \_\_\_\_\_

\*\*\*\*\***AREA PLAN USE ONLY**\*\*\*\*\*

**SIGN PERMIT #:** \_\_\_\_\_

**TOTAL FEE:** \_\_\_\_\_

**RECEIPT #:** \_\_\_\_\_

**Surveyor Approval:**

**Setback Requirements:**

**Area Plan Approval:**

Drainage Board Approval Needed:

Road ROW: \_\_\_\_\_ Variance #: \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_

Max Height: \_\_\_\_\_ Max Area: \_\_\_\_\_ Other: \_\_\_\_\_

Surveyor Initials: \_\_\_\_\_

Add'l Notes: \_\_\_\_\_

Zoning: \_\_\_\_\_ Initials/Date: \_\_\_\_\_